



Bethersden Primary School

Dedicated to Excellence

SEPTEMBER REOPENING PROCEDURES FOR PARENTS

July 2020

Drop off and Collection

As we welcome all children back to school in September 2020 it is crucial that we ensure social distancing around the school premises at the start and end of the day. As a small school in a rural village community, we have to be vigilant to the number of people waiting outside the school at the same time due to the narrow paths and limited parking. **We will be implementing a strictly controlled Drop off and Collection routine with timings for each class.** We will also be using more than 1 entrance to the school to ensure the most efficient transition for you all. We understand that this may cause you some inconvenience and disruption but thank you for supporting us in reducing risks to you and your family at this time.

The following procedures **must** be followed when dropping off your child:

- Please park safely and responsibly around the village. Cones will be placed along Wissenden Lane and School Road so as to ensure a safe space for families to queue. Please wait by a cone. Please walk wherever possible.
- Fox, Badger and Owl classes must queue on School Road and children will enter through the usual school playground gates. A member of the Leadership Group will be there to welcome you.

The following timings must be observed:

Fox Class 8.30

Badger Class 8.40

Owl Class 8.50

- Bumblebee, Deer and Otter classes must queue on Wissenden Lane, children will enter through the large gates. A member of the Leadership Group will be there to welcome you.

The following timings must be observed:

Otter Class 8.30

Deer Class 8.40

Bumblebee Class 8.50

- One parent and one child should queue using the cones which will be placed out to support safe social distancing. We appreciate this may not be possible for all families but would ask that you support this wherever possible by keeping your children close to you at all times and only bringing siblings when absolutely necessary.
- One child at a time will be invited through the gates, unfortunately at this time the guidance states that parents should not enter the school site. Parents should then move away from the gates as quickly as possible to maintain the flow of children in to the school. The next family will then be invited forward.

The following procedures **must** be followed when collecting your child:

- Please park safely and responsibly around the village. Cones will be placed along Wissenden Lane and School Road so as to ensure a safe space for families to queue. Please walk wherever possible.
- Fox, Badger and Owl class parents must queue on School Road and children will exit

through the usual school playground gates. A member of the Leadership Group will be there to see your child safely to you.

The following timings must be observed:

Fox Class 3.10

Badger Class 3.20

Owl Class 3.30

- Bumblebee, Deer and Otter classes must queue on Wissenden Lane children will enter through the large gates. A member of the Leadership Group will be there to see your child safely to you.

The following timings must be observed:

Otter Class 3.10

Deer Class 3.20

Bumblebee Class 3.30

- One parent should queue using the cones which will be placed out to support safe social distancing.
- One child at a time will be brought to the gates and handed over to you, unfortunately at this time the advice states that parents should not enter the school site. Parents should then move away from the crossing or gate as quickly as possible to maintain the flow of children from the school.

Children must be picked up promptly as we have no shared areas where children can safely wait. If you think you will be late please contact the office as early as possible.

We appreciate that where you have a child or children in more than one class this may present some difficulty however, we are not allowed to mix children from more than one class so strict timings will need to be observed. **Please support us by ensuring you stick to the timings for each class group.**

Attendance and uniform

From September, rules around school attendance come back in to force and your child is expected to return to school full-time from Wednesday 2nd September. Children must attend between the hours stated above. Failure to bring your child in to school is an offence and the school's Attendance Policy will be enforced in line with legislation. We appreciate this may present some anxieties for families but can assure you that all measures are in place to ensure risks are minimized. Should you have an individual, personal concern, please contact Lucy Henshaw (Family Liaison Officer) using flo@bethersden.kent.sch.uk as soon as possible before the summer break. **Full school uniform will also be required.**

Curriculum

Once in school your child will receive an ambitious, full and balanced curriculum. Class teams have been developing activities that will help children to **reconnect** with their friends and the school and to **restore** relationships that have been put on hold during the school closure. Teachers and class teams have been working hard to plan lessons which will help to **recover** lost learning time. The timetable will be adapted based on the needs of the children in each class so that they settle back in to the school as quickly and happily as possible. There will be no whole school

gatherings for assembly during the first term however, we will continue with school Excellence Assemblies via Zoom to classrooms.

Timetable

As we are required to keep classes apart we will be operating with a staggered timetable for each class. More information will be shared with you by the class teacher at the start of September. Each class will have their own space for breaktime and their own equipment which will be cleaned regularly.

Breakfast Club

Breakfast Club will run from Monday 7th September for children who need to attend, and they must attend every day. We are required to maintain 'small, consistent Bubbles' in addition to class groups so places will be limited. Spaces will need to be booked **and paid for online in advance** each week via a ParentMail form. Further details will be sent out shortly.

School dinners

Our catering provider is currently closed but will be re-opening in time for the start of the school year. Further details about the menu will be available soon. As we will not be able to mix children together in the hall, some children will be eating in classrooms. As soon as we have any further information about the menu we will pass it on but we have requested meals that require minimum handling so most meals will be served in disposable (recyclable) packaging.

After School Clubs

During Term 1 we will not be offering After School Clubs. This is because children will be tired and we are not able to mix classes. We appreciate that this will be disappointing for children as we know how much they enjoy the clubs and we will look to bring back after school provision as soon as the guidance allows.

Contact with school and payments

Unfortunately, we are having to restrict the number of visitors into school therefore, any messages for the office should be communicated by email (office@bethersden.kent.sch.uk) or telephone (01233 820479). Parents will only be allowed in the school in an emergency.

All payments **MUST** be made using ParentMail +Pay. If you have not yet set this up please do so over the summer break. If you are having any difficulties please contact the school office.

If your child is ill please contact the school office by phone immediately for advice.

If you have any questions about the temporary arrangements please contact the school as soon as possible to discuss them:

Email: families@bethersden.kent.sch.uk

Phone: 01233 820479